



I declare for:

- not having had any illness requiring a hospital stay, medical treatment or medical follow-up for more than 30 days during the last 2 years Yes  No
- not having been off work for sickness for more than 14 consecutive days during the last 2 years Yes  No
- not having any surgical procedure or medical investigations planned for the next 6 months Yes  No

I confirm my understanding that failure to disclose a material fact may lead to the rejection of any claim relating to this Takaful Scheme.

Note: All above declarations are mandatory to tick. HQF will be required if 'Yes' is tick to any of the above.

## Tax Details (For participant / Successor)

Tax Status Please tick the appropriate option

- I file the income tax returns       I do not file the income tax returns

Please provide taxable income and tax paid/payable details for the preceding three years as per Income Tax returns filed with the Federal Board of Revenue (FBR). Not required for withdrawal within limit at the time of retirement as defined in VPS Rules.

S. No.	Tax Year	Tax Paid / Payable	Taxable Income
1.			
2.			
3.			

Note: Please attach copies of Income Tax Returns filed with FBR for the preceding three (3) year. In absence of the required documents UBL Funds reserves the right to deduct tax including imposition of maximum tax rate prevailing at the time to comply with the income tax laws.

## Payment Instructions (For participant / Successor)

I would like to receive the encashment amount in the form of  Cheque  Pay Order  Demand Draft  Online Account Transfer

Bank Account Number \_\_\_\_\_ Bank Account Title \_\_\_\_\_

Bank Name &amp; Branch \_\_\_\_\_ Bank Address \_\_\_\_\_

Note: online account transfer facility is available with selected banks

## Declaration &amp; Signature(s)

I undersigned am the registered participant or Successor (in case of death of participant) and would like to withdraw/transfer (as the case may be) the Investment amount as per the details given in this form. I have read and understood the Trust Deed and Consolidated Offering Document of the fund and understand that the withdrawal/transfer (as the case may be) would be made under the term, conditions, rules, and regulations as mentioned in these documents, I have carefully read and completed at applicable sections of this form that govern the transaction mentioned herein and acknowledge understanding the risks involved prior to submission of this form. I have carefully read and understood the tax related information given in section 8 of this withdrawal form and agree to its implication subject to prevalent Income Tax Law. I, hereby authorize UBL Fund Managers to disclose relevant profile information to any third party (ies) for performance of due diligence or for improvement in customer services & experience.

Date --  
(dd-mm-yy)

Principal Unit Holder's Signature \_\_\_\_\_

## Instructions &amp; Guidelines

1. At the request of the participant/ Successor, the Transfer Agent will verify the signature, holding and other relevant details stated in the withdrawal & Transfer Form. In case of such verification, the verified withdrawal and Transfer form will be the only document accepted by the Trustee for encashment. If the verified Withdrawal & Transfer Form is lost, destroyed, or mutilated, a new withdrawal & Transfer Form will be verified by the Transfer Agent upon application by the participant/ Successor and on payment of such costs and on such terms so as to evidence indemnity and security.
2. Pension Fund Manager or Trustee has the right to reject application for want of any document(s) evidence required to be submitted by the participant/Successor.
3. Zakat will be deducted (in case zakat affidavit has not been provided).
4. Documents required in case of withdrawal by the Successor i) Succession certificate from the court of law (ii) Copy of CNIC/NICOP, (iii) Copy of individual Pension Account statement of the deceased participant and (iv) Death Certificate of deceased participant issued by provincial government.
5. In case of Transfer to another Pension Fund Manager, units of such value which are sufficient to meet the requested amount of transfer, held in the individual Pension Account of the participant, shall be redeemed at the Net Asset Value of each of the pertinent sub-funds notified at the close of the Business Day corresponding to the date of transfer. A cheque for the requested transfer amount shall then be sent directly to the new pension Fund Manager, under advice to the participant.
6. In case of purchase of approved annuity plan please attach application from the relevant insurance company. A cheque for the requested transfer amount shall then be sent directly to the life insurance company, under advice of the participant.
7. In case of Approved income drawdown please attach application from the relevant Pension Fund Manager. A cheque for the requested transfer amount shall then be sent directly to the relevant Pension Fund Manager, under advice to the participant.

## For Office Use Only

Distributor \_\_\_\_\_ Name of Agent \_\_\_\_\_ Sub-Agent \_\_\_\_\_

Reference/Agent No. \_\_\_\_\_ IC/Location \_\_\_\_\_ Remarks \_\_\_\_\_

## Processing Checklist

Processing checklist to be filled by Processor / CRE. Please tick ( ✓ ) against checklist item after validating the form.

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Customer ID   | <input type="checkbox"/> Title                | <input type="checkbox"/> Fund Plan / Product Name                | <input type="checkbox"/> Amount (in figure and in word)     |
| <input type="checkbox"/> TS2 Number  | <input type="checkbox"/> Time stamp (affixed) | <input type="checkbox"/> Document (as per compliance guidelines) | <input type="checkbox"/> Signature of participant/successor |
| <input type="checkbox"/> Income Tax Return for the preceding three years (in case of more than 50% withdrawal at the time of retirement from VPS, early withdrawal before date of retirement from VPS and withdrawal from income payment plan before maturity) |   |  |   |